

Davenport Challenger League



2025 ASAP Plan

**Safety Officer Manual
League ID # 315425**

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Qualified Safety Plan Requirements

Phone Numbers:

EMERGENCY NUMBERS

➤ AMBULANCE SERVICES	911
➤ DAVENPORT CITY POLICE – EMERGENCY	911
➤ DAVENPORT POLICE – NON EMERGENCY	326-7979
➤ DAVENPORT FIRE EMERGENCY	911
➤ DAVENPORT FIRE – NON EMERGENCY	326-7906
➤ GENESIS EAST CAMPUS EMERGENCY	421-6610
➤ GENESIS WEST CAMPUS EMERGENCY	421-1100

LEAGUE OFFICIALS

	MOBILE#
PRESIDENT: BILL SWEENEY	(563)529-9608
VICE PRESIDENT: LOUANN HARMSSEN	(563) 340-5297
VICE PRESIDENT: CRAIG BENISCH	(563) 340-0119
SECRETARY: KIM SMITH	(309) 269-5737
SAFETY OFFICER: JOSH SMITH	(309)269-4790
TREASURER: BILL MCCULLOUGH	(563) 293-4865
INFORMATION OFFICER: KIM SMITH	(309) 269-5737
PLAYERS AGENT: CRAIG BENISCH	(563) 340-0119
FACILITIES MANAGER: BILL SWEENEY	(563) 529-9608
COACHES COORD./SCHEDULING: CRAIG BENISCH	(563) 340-0119
VOLUNTEER COORDINATOR: BILL SWEENEY	(563)529-9608
EQUIPMENT MANAGER: BILL SWEENEY	(563)529-9608

Introduction to ASAP

A Safety Awareness Program

In 1995, **ASAP** was introduced with the purpose of emphasizing the importance of the Safety Officer. The goal of **ASAP** is to raise safety awareness and make it “safer for kids” now and into the future. The success of the Davenport Challenger League is not measured in dollars spent on safety, or by becoming the “Perfect League”, but by improving our current situation so our children may truly enjoy their Little League experience safely.

The role of the Safety Officer is to develop and implement a plan for increasing the safety of activities, equipment and facilities through education, compliance and reporting.

ASAP is not intended to impose new rules and regulations upon our league, but to be viewed as a communication link between all who participate. By instituting A Safety Awareness Program, our league has established the building blocks for the necessary education and information that each coach, parent and player needs in order to provide a safer environment for all participants in Little League Baseball.

Safety Code Guidelines

- ✓ All equipment shall be inspected at the beginning, throughout, and at the end of the season for possible replacement or repair.
- ✓ The equipment manager is responsible for the beginning of the year and the coaches must report any unsafe non-regulation gear to the equipment manager for replacement.
- ✓ Both team Managers are to walk the field for inspections of hazards before each game or practice. If there are areas that are considered hazardous, please notify a league official and suspend all play until repaired.
- ✓ Arrangements for emergency medical attention should be established in advance for all games and practice.
- ✓ Do not hesitate in seeking medical care for an injured player.
- ✓ All Managers are required to ensure a medical release form for every player is on file in the equipment shed next to the field prior practice or games.
- ✓ NOTE: If a child is injured, and a parent is not available, the medical release form states that the parent releases the child to be treated by the family physician or Certified Emergency Personnel ONLY.
- ✓ No games or practice should be held when weather or field conditions are poor.
- ✓ No Manager or Coach shall leave a player unattended.
- ✓ Play area should be inspected frequently for damage, holes, stones, glass and any other foreign objects.
- ✓ All team equipment should be stored in the dugout out of play.

Safety Code Guidelines

- ✓ Only Players, Coaches, Managers, and approved volunteers are allowed in the dugouts during games.
- ✓ Batters must wear Little League approved protective helmets when batting and running bases.
- ✓ Catchers must wear a protective mask and chest protector. Shin guards are to be encouraged but not required.
- ✓ Sliding is not permitted due to Miracle Field surface.
- ✓ At no time is horseplay permitted on the field or in the dugout.
- ✓ During practice and games, all players are to be alert and watch the batter on each pitch.
- ✓ Coaches should only transport injured players in extreme emergencies.
- ✓ Lightning is a severe safety hazard. Practice and games are to be suspended or postponed at the first sign of lightning.
- ✓ Note: It is recommended that in the event of a thunderstorm coaches should seek shelter for their players in a car with windows rolled up. Avoid seeking shelter in dugouts, field lighting poles, under trees, around water, bleachers, or flagpoles.
- ✓ Lightning is unpredictable and cannot be avoided when it strikes. Chances of survival when hit are very remote, especially for children ... it is best to error on the side of caution.

Safety Code Guidelines

- ✓ CPR is to be administered only by a person who has received the training.
- ✓ A first Aid kit is required in the dugout at all practice and games.
- ✓ Never administer any type of pain medication, such as aspirin.
- ✓ All volunteers must be registered with the League and pass the JDP background check.
- ✓ Accident reports should be filled out on any player, coach, manager, or volunteer who needs to seek medical treatment. Forms are in the equipment shed next to the field.
- ✓ Managers are to file an accident report within 48 hours with the Safety Coordinator.
 - Bill Sweeney @ 563-529-9608 or
DavenportChallengerLeague@gmail.com
- ✓ What to report: Name and phone number of the injured party, the date, time and location of the incident. A description of the incident and how it occurred, the preliminary extent of the injury. In addition, we will need the name and phone number of the person reporting the incident.
- ✓ The Safety Officer will follow up with the injured party within 48 hours after receiving the report and will complete the tracking report.

Key Dates

- Publish and Distribute ASAP Manuals: Immediately after Approval
- Annual Family Park Clean-up Day: April 19th Rain Date April 26th.
- Fundamentals Training for Coaches: April 12th.
- Abuse Awareness Training: To be completed by all volunteers before season opener on May 6th.
- First-Aid Training: To be completed by 1 coach per team before season opener on May 6th.

Qualified Safety Program Requirement Check List

- ✓ Active Safety Officer on File with Little League International.
- ✓ Publish and DISTRIBUTE a paper copy of the applicable Safety Manual to volunteers.
- ✓ Post and distribute emergency and key officials phone numbers in the Safety Manual.
- ✓ All volunteers must register on-line and successfully complete the JDP background check.
- ✓ Require all board members complete first aid, CPR & AED training.
- ✓ Require all coaches to complete the US Baseball Abuse Awareness training and forward the completion email to the League.
- ✓ Require at least one board member present for all games.
- ✓ Require coaches or umpires to walk the fields for hazards before use.
- ✓ Complete the Annual Little League Facility Survey.
- ✓ Require regular inspection and replacement equipment.
- ✓ Implement prompt accident reporting, tracking procedure.
- ✓ First-Aid Kit in dugout at each game and practice.
- ✓ Enforce Little League rules including proper equipment.
- ✓ Submit a qualified safety plan registration form with your ASAP plan.
- ✓ Submit league player registration data or player Roster data and coach and manager data.
- ✓ Concession sales are not permitted by anyone associated with Davenport Challenger League. All concessions will be provided by the Davenport South East Little League.



Little League® Volunteer Application – 2025

Do not use forms from past years. Use extra paper to complete if additional space is required.



This volunteer application should only be used if a league is manually entering information into JDP. THIS FORM SHOULD NOT BE COMPLETED IF A LEAGUE IS UTILIZING THE JDP QUICKAPP.

Visit LittleLeague.org/LocalBGcheck for more information.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

All RED fields are required.

Name _____ Date _____
First Middle Name or Initial Last

Address _____

City _____ State _____ Zip _____

Social Security # (mandatory) _____

Cell Phone _____ Business Phone _____

Home Phone: _____ E-mail Address: _____

Date of Birth _____

Occupation _____

Employer _____

Address _____

Special professional training, skills, hobbies: _____

Community affiliations (Clubs, Service Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and year): _____

1. Do you have children in the program? Yes No
If yes, list full name and what level? _____

2. Special Certification (CPR, Medical, etc.)? If yes, list: _____ Yes No

3. Do you have a valid driver's license? Yes No
Driver's License#: _____ State _____

4. Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature? Yes No
If yes, describe each in full: _____
(If volunteer answered yes to Question 4, the local league must contact Little League International.)

5. Have you ever been convicted of or plead no contest or guilty to any crime(s)? Yes No
If yes, describe each in full: _____
(Answering yes to Question 5, does not automatically disqualify you as a volunteer.)

6. Do you have any criminal charges pending against you regarding any crime(s)? Yes No
If yes, describe each in full: _____
(Answering yes to Question 6, does not automatically disqualify you as a volunteer.)

7. Have you ever been refused participation in any other youth programs and/or listed on any youth organization ineligible list? Yes No

If yes, explain: _____
(If volunteer answered yes to Question 7, the local league must contact Little League International.)

In which of the following would you like to participate? (Check one or more.)

- League Official Umpire Manager Concession Stand
- Coach Field Maintenance Scorekeeper Other _____

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/RgStateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

Applicant Name (please print or type) _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____

Review the Little League Regulation 1(c)(9) for all background check requirements

- JDP Background Check Completed (Includes review of the U.S. Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List)*

*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

- Proof of completion of Little League Abuse Awareness Training for Adults provided to league. Mandatory Training Course is available at LittleLeague.org/AbuseAwareness

Last Updated: 12/4/2024